



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

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Head of the Institution
Highbury College (Pty) Ltd
27 Bureua Lane
1st Floor De Villiers Building
PRETORIA CENTRAL
0001

Dear Sir/Madam

**REGISTRATION OF AN EXAMINATION CENTRE:
Highbury College (Pty) Ltd 0899993866**

Your application for an examination centre number to conduct examinations for N4 –N6 as per your accreditation refers.

A site inspection was conducted at the above mentioned site. It was found to be compliant. The centre number below is allocated to the College, which must be utilized at this site only. The accreditation has been awarded strictly for the programmes listed below. The centre number cannot be used for any promotional aspects for any other programme, qualification, certificate or diploma besides the programs listed.

<i>Name of Institution</i>	<i>Address of Site/s</i>	<i>Examination Centre no. of the site</i>	<i>Qualification/s to be offered at the site</i>
Highbury College (Pty) Ltd	27 Bureua Lane 1 st Floor De Villiers Building PRETORIA CENTRAL 0001	0899993866	Nated Programmes: Electrical Engineering N4 – N6 Mechanical Engineering N4 – N6

We hereby request that the aforementioned information must appear in all correspondence/s with the Department.

It must be noted that all colleges must re-apply in writing, if:

- They want to change the physical address or want to occupy another floor in the same premises. The re-application for accreditation with the relevant Quality Councils and amendment to registration with DHET and National Examinations and Assessments must be done **before** the move to the new physical address so that a site inspection can be done. The existing centre number cannot be utilised in any other premises, until written permission is granted.
- The College wants to offer additional programmes – apply to Umalusi, DHET and National Examinations and Assessments for N1-N3; and to QCTO, DHET and National Examinations and Assessments for N4-N6. The existing centre number cannot be utilised for any non-accredited or unapproved programmes.

Yours sincerely


HL SINCLAIR

DIRECTOR: EXAMINATIONS MANAGEMENT AND MONITORING

DATE: 23/06/2021